

**USERS**

**CONSENT TO THE COLLECTION OF PERSONAL DATA**

The Resident	If applicable, resident's representative (Identification and link with the resident)
Last name First name Date of birth	

I, the undersigned, ....., hereby certify that I have been informed that personal data are collected within the framework of the services provided to me by: La Residence Sainte Constance, 16 Rue Gabriel Pierné 57000 Metz.

**The processing of this personal data serves several purposes:**

- **Respect legal and regulatory obligations**
- **Strengthen user information and follow-up**
- **to evaluate and improve the delivery of services**
- **manage and organize the delivery of services in optimal conditions of quality and safety.**

I am aware that certain personal information may be communicated to public bodies and to external persons in connection with the activities of the structure that provides me with the services.

During the delivery of the services, I will be informed of the mandatory or optional nature of the collection of my personal data. If I choose to oppose the collection of certain information, I will be informed of the consequences of my choice.

My personal data will be treated confidentially and will be kept for a limited period of **three years**.

I am informed that I have a right of access to all personal data, I also have a right to rectify, delete these data by contacting the structure whose coordinates appear at the bottom of this document.

The correspondent of the data protection officer is named: **DOUMBIA Djeneba. She can be reached at her e-mail address: [ddoumbia@residence-jeunes.fr](mailto:ddoumbia@residence-jeunes.fr)**

I have been able to ask the necessary questions and obtain satisfactory answers on the methods of processing my personal data during the delivery of the services. I am informed that I have the right to file a complaint with the CNIL (Commission National Information's et Liberties).

**Place and date:**

**Signature of resident(s) or legal representative.**